

# PRINCE2® TRAINING

## Foundation and Practitioner



### WHAT IS PRINCE2®?

PRINCE2® is an internationally recognised method for running projects of any type and size. Used in over 60 countries, it is widely accepted worldwide by a large group of organisations. PRINCE2® does not require any special software.

This course has been designed for both

- experienced Project Managers who wish to learn PRINCE2® and gain the accreditation
- those who have little experience in project management and wish to learn more about the subject

The course emphasis is on the *practical* application of PRINCE2® in the real world, but participants will also be prepared to gain PRINCE2® formal qualifications.

### COURSE OUTLINE

#### Foundation Course

A summary of PRINCE® is sent before the course and participants should allow about 2 hours to work through this. The workshop consists of 2 day coverage of PRINCE2® concepts and detail. The third day is revision and some new material. Day 3 ends with the one hour closed book Foundation exam. Participants should allow about two hours each evening for revision.

#### Practitioner Course

Course participants will be mailed substantial pre-reading materials and should allow for about 10-20 hours self study before the course. The two day course consist of

- 1½ days working through the syllabus topics and a sample paper
- The three hour open book exam

Participants should allow 2 hours in the evening of the first day for revision

#### Combined Foundation and Practitioner Course

As above but in 5 consecutive days. Participants should allow two hours each evening for revision. Participants will be sent both sets of pre-reading before the course and should allow 10-20 hours to work through this. This is an intensive course in PRINCE® but we have had high success rates with this approach.

#### Course Presentation

- The prepared material is presented in a way to encourage discussion and dialogue.
- The focus is on practical application in the workplace.
- A sample project is documented as part of the course materials.
- There are practical exercises on the first two days.
- Sample exam questions are provided and discussed throughout the course.

Participants are encouraged to talk about real projects and the exercises are taken from projects contributed by the class.

### COURSE DETAILS

|                     |                        |
|---------------------|------------------------|
| <b>VENUE</b>        | <b>Auckland</b>        |
| <b>DATES</b>        |                        |
| Foundation Course   | 17-19 May 2010         |
| Practitioner Course | 20-21 May 2010         |
| <b>TIME</b>         | <b>9:00 am—4:30 pm</b> |

### YOUR COST TO ATTEND

**Foundation Course** (pre-reading sent before course)  
(includes the PRINCE2® Manual and exam fees)  
\$ 2,325 PER PERSON—MEMBER RATE (+GST)  
\$ 2,675 PER PERSON—NON-MEMBER RATE (+GST)

**Practitioner Course** (pre-reading sent before course)  
(includes Exam fees) (see below information re PRINCE2® Manual \*\*)  
\$ 1,325 PER PERSON—MEMBER RATE (+GST)  
\$ 1,525 PER PERSON—NON-MEMBER RATE (+GST)

**Combined Foundation & Practitioner Course** (both sets of pre-reading)  
\$ 3,325 PER PERSON—MEMBER RATE (+GST)  
\$ 3,825 PER PERSON—NON-MEMBER RATE (+GST)

A 5% DISCOUNT APPLIES TO REGISTRATIONS RECEIVED PRIOR TO 9 APR 2010

### FOUNDATION COURSE MATERIALS

The course includes

- An emailed summary of PRINCE2® sent before the course
- A copy of our “Portable PRINCE2®” Handout.
- Copies of all the slides with additional notes.
- Templates for PRINCE2® project management with additional explanations and instructions
- Some sample project documents using a sample project scenario.
- Sample Foundation questions provided by the APM Group, the administrators of PRINCE2® (equivalent to two exams)
- A copy of “Managing Successful Projects with PRINCE2®”, the official PRINCE2® text.

### PRACTITIONER COURSE MATERIALS

- Two sets of sample Practitioner questions provided by the APM Group, the administrators of PRINCE2®
- PRINCE2® Practitioner Study Guide

\*\* If registering for Practitioner training only please note if you do not have the “Managing Successful Projects with PRINCE2®”, the official PRINCE2® text, you may purchase separately from the Foundation for \$180.00 +GST-.

This Workshop is presented by Dan Skelsey of Project Laneways, Accredited by the APM Group For PRINCE2® Training.

Dan is both an experienced project manager and trainer. His experience extends across five continents and many industries. He has worked on projects in large international companies and small businesses. He has been frequently asked to implement complex changes that involve process change and cultural change.

He has taught approximately 200 PRINCE2® courses to over 2000 participants in eight countries. His own experience as a Project Manager allows him to address complex issues and explain them in an easily understandable manner. Dan enjoys training and this is reflected in his teaching style. Participants have suggested that this makes the course feel more like a discussion than a lecture and makes the learning experience very enjoyable as well as rewarding.

Dan has a Masters from Cambridge University and is a Graduate of the Australian Institute of Company Directors.

